

## GLASS-ED Meeting minutes

Sunday January 3, 2021

- I. Call to Order-6:04 p.m.
- II. Establish Quorum-Members Present: Tracy Fox, President; Pam DeHaan, Vice President, Janice Smith, Treasurer; Joanne Coy, Secretary; Mary Johnson, Julie Bunnell, Jean Gagliardo, Tereasa Hufstедler, Patti Adams, Rebecca Abshire. Absent: Katie Boyer.
- III. Approval of last month's minutes. Joanne made motion to approve, with one correction-adding Rebecca Abshire's name to list of Members Present. Rebecca seconded, all approved, motion carried.
- IV. Officer reports
  - a. President- Tracy-no report
  - b. Vice President- Pam-no report
  - c. Secretary-Joanne-no report
  - d. Treasurer- Janice-MSU account 89.21; 5/3<sup>rd</sup> account 15,381.98; PayPal 2,719.00 totaling 18,190.18. Janice has been notified that the MSU account balance should have minimum of \$100, so she will take care of that. She has also been notified that PayPal is requesting our business sales tax #, she will check into that with a tax specialist.
- V. Committee reports

Audit- Pam/Tracy/Janice- Janice will send November and December to Pam.

Banquet- Pam/Tracy -no changes, KBS is closed at present, Pam will let us know if anything changes.

Bylaws- Janice/Tracy/Rebecca-Joanne made a motion that we revise Article III, Section 2 regarding Elections: a minimum of three votes is required to be elected to be on the board. Tereasa seconded, all approved, motion carried.

Clinic- Pam/Tracy/Julie/Joanne Both clinics are posted both on FB as well as the website.

Mobile confidence course: We have three entries so far. Kim Veenstra will fill it with people on her waiting list if we don't fill it with Glass-Ed people.

Jolene Bester clinic- Janice noted that Jolene is advertising it also. Janice will check to see if Jolene has a minimum number of people to attend.

GLASS-ed Annual Show-June 19<sup>th</sup>, 2021. Patti Adams made a motion that our Annual Show Judge be on the USDF website and have some background in Western Dressage. Joanne seconded it, all approved. Mary will order ribbons.

GMO- Tracy-January 1<sup>st</sup> was the deadline for giving USDF input on new rule changes.

Insurance-Janice-just received questionnaire to fill out and bill will be coming soon.

Media/website-Mary/Tracy good job updating the website for the clinics and the membership drive. Mass emails were also sent out. Mary lets board members know when she has sent something out or posted something, please review the information and let her know if information is correct.

Marketing-Tracy/Rebecca/Jean. Rebecca and Jean are interested in helping out with marketing. Places to help: If/when we have tack sales, or dressage night at Milbrook are possible venues for marketing, also getting donations for banquet, year-end awards, etc. TF is just waiting for Omnibus advertising to do FB spotlights.

Memberships- Julie –2021-25, 2020-48, 2019-71, 2018-83

Member Communication-Mary/Tracy-

Nominations- Patti/Julie/Janice-for 2022.

Omnibus-Mary waiting for show hosts to make commitments for shows in 2021. Board members need to look at the board of director's page to approve contact information, let Mary know if it's ok or needs changes (either way). Mary will send out letters to repeating advertisers to see if they want to continue to advertise in the omnibus. Forms for advertising are on the website and in old omnibus. Help round up some new ads.

Points- Mary/Teresa -ready and waiting

Rules/Policy/Procedures-Janice/Tracy/Patti

Show Committee-Mary/Janice/Pam-Two Pine Lake shows, Willow Tree two day show, Serenity two separate days, Derbyshire two separate days, annual Glass Ed Show, all want same dates as last year.

Show evaluations- Pam-

Year end awards- Mary-Tracy will contact Classic and Jackson to see if they'd like to sponsor these awards again. Last year we paid for them instead of asking them to pay for it. Pam

Volunteer Committee-for recruitment of volunteers for the Glass Ed Annual show. If you, as a board member, can't volunteer at the Annual Show, find a representative to volunteer.

Online -

\*\*\*\*Tabled from last meeting\*\*\*\*

Pam and Joanne proposal for Online shows.

#### Glass Ed Virtual Horse Shows

#### Proposal

- One virtual show per month to be offered in May, June, July and August

- End of year virtual award will be available to those that have shown in at least three Glass Ed virtual shows.
- A show manager will be compensated for running the show at an appropriate hourly rate. Each show will be judged by an L graduate judge or higher.

Discussion regarding whether we want to manage our own virtual shows (keeping them in house) or use a management company such as Better Dressage Scores, Dressage Shows Online, and Spotlight Horse Shows. Discussion regarding keeping costs down for our members, thus keeping it in-house.

Joanne made a motion that we accept the proposal above as stated. Pam seconded it. 7 approvals, one abstention. Motion carried.

Janice volunteered to modify the year end award form to reflect virtual year end award. She will also clarify that virtual awards will not count toward Jackson's and Classic Saddlery Award. Tereasa volunteered to run the four shows, she will get the templates Mary made (for the highest two tests at each level). She will prepare a page to put in the omnibus advertising our virtual shows, making sure to state that we will be making an effort to keep costs down for our riders. She will also present a list of possible judges for these virtual shows to the board at our next meeting in February (Pam will share the list of judges used for virtual shows last year). We will discuss the appropriate hourly wage for Tereasa's services at our next meeting.

VI. Old Business-

Michigan Horse Council- Patti-MSU Expo has been canceled for 2021. They are offering "Coffee Hours" that members can attend each month that are interesting.

New business-Janice will check into tax question and report back at next meeting

VII. Next meeting-Zoom-February 7, 2021 at 6:00 p.m.

VIII. Motion to close – Pam made a motion to close the meeting, Tereasa seconded it, all approved, motion carried.

Minutes respectfully submitted,

Joanne Coy, Secretary